

Program Strategy		Administrative Hearings Office		Dept	CAO															
DESIRED FUTURE																				
<b>GOAL 8 - Governmental Excellence and Effectiveness</b> <b>Desired Community Condition(s)</b> 57. City fixed assets, property, and infrastructure meet City goals and objectives. 14. Domestic animals are responsibly cared for and provided safe and healthy home environments. 24. All of Albuquerque's built environments are safe, habitable and well maintained.																				
<b>Measures of Outcome, Impact or Need</b>																				
	2004	2005	2006	2007																
Total # of hearings by AHO	1251	1713																		
Ratio of Animal Control hearings requested to citations issued	*	*	*																	
Ratio of Red Light hearings requested to citations issued.	*	*	*																	
PROGRAM STRATEGY RESPONSE																				
<b>Strategy Purpose</b> Conduct public hearings as required by ordinance pursuant to requests for special exceptions to the Zoning Ordinance, as well as hearings and appeals addressed by City Ordinance including but not limited to Liquor Licensure, Red Light citations, Vehicle Seizures, Animal Control citations, towed vehicle appeals, waste water appeals and other hearings as needed.																				
<b>Key Work Performed</b> <ul style="list-style-type: none"> <li>• Provide hearing officers and clerical staff for special exception zoning ordinance request hearings.</li> <li>• Provide hearing officers, clerical and certified staff for City Ordinance violation appeals request hearings.</li> <li>• Provide certified documents and hearing tapes to higher courts when requested by judges and attorneys.</li> <li>• Provide clerical support for A/P, A/R, P/R and budget accountability.</li> <li>• Schedule hearings and prepare dockets for all hearing officers.</li> <li>• Communicate on a timely basis with all appellants regarding schedule, location, and results of hearings.</li> <li>• File all necessary documents with appropriate authorities on all hearing requests and results.</li> <li>• Advertise in appropriate media all required hearings.</li> <li>• Staff other city administrative hearings as needed, ie. Ethics Board, Personnel Board, Labor Board, Lodgers Tax appeals.</li> </ul>																				
<b>Planned Initiatives and Objectives</b> GOAL #8 OBJECTIVE #12 Create and operate a centralized office to conduct administrative hearings to include existing hearing caseloads from APD, Planning , and other sources and anticipated decriminalized violations from Environmental Health and other City Ordinances. Report on the status of the creation and operations to the Mayor and City Council by the end of the third quarter, FY/07 and include pertinent performance measures in the City's Performance Plan.																				
<b>Accelerating Improvement (AIM)</b>			<b>Why is this measure important?</b>																	
New Program - AIM to be determined as caseload and other measures dictate																				
<b>AIM POINTS</b> <table border="1"> <thead> <tr> <th colspan="3">ACTUAL</th> <th colspan="2">TARGET</th> </tr> <tr> <th>FY 03</th> <th>FY 04</th> <th>FY 05</th> <th>FY 06</th> <th>FY 07</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						ACTUAL			TARGET		FY 03	FY 04	FY 05	FY 06	FY 07					
ACTUAL			TARGET																	
FY 03	FY 04	FY 05	FY 06	FY 07																

Total Program Strategy Inputs			Actual	Actual	Actual	Approved	Mid-year	Proposed
	Fund		FY 03	FY 04	FY 05	FY 06	FY 06	FY 07
Full Time Employees	General	110	*	*	*	*	*	7
Budget (in 000's of dollars)	General	110	*	*	*	*	*	773
Service Activities								
Administrative Hearings - 3927000								
	Input	Fund	Actual	Actual	Actual	Approved	Mid-year	Proposed
			FY 03	FY 04	FY 05	FY 06	FY 06	FY 07
Budget (in 000's of dollars)	General	110						773
Measures of Merit								
# Conditional use hearings	Output		243	309	235	360	*	*
# Non-Conforming use hearings	Output		1	1	1	1	*	*
# Variance hearings	Output		196	270	329	300	*	*
% zoning decisions appealed to Board of Appeals.	Output		6%	6%	3%	6%	*	*
# Liquor license hearings	Output		113	64	70	81	*	*
# Towed vehicle appeals	Output		7	13	7	1	*	*
# Vehicle seizure hearings	Output		465	580	971	237	976	1020
# Red light violation hearings	Output		n/a	n/a	4	12	224	350
# Waste water appeals	Output		22	14	16	15	*	*
# Animal control appeals	Output		*	*	*	*	*	*
Strategic Accomplishments								
Measure Explanation Footnotes								
* Indicates new new measures for program and activity established in FY07 - history shown is from measures previously reported in other activities								